

### Declaration

I understand that as an NSCA Foundation member, I am entitled to voting rights at all General Meetings of the NSCA Foundation and am eligible for election as a Director. I agree to be bound by the Constitution of NSCA Foundation, as a not-for-profit company limited by guarantee. I request that this application for membership be submitted to the NSCA Foundation Board of Directors for approval.

### Application of Membership

- a) Any individual who is not less than 18 years of age at the date of application may apply for membership as an individual member of the Council.
- b) Any body corporate which:
  - i. Is registered in accordance with the Law; and
  - ii. Has full legal capacity and power to become a member, may apply for membership as a corporate member of the Council.
- c) Membership commences from when the application/payment is received and approved. Membership duration is 12 or 24 months (specified by the member) from the joined date.
- d) Membership can only be processed if the Membership Team receives a completed membership application, with the signed declaration, or the terms and conditions are accepted on the NSCA website. Membership can then be the admitted or rejected by the director(s). The directors need give no reason for the rejection of an application.
- e) If for any reason the payment by an applicant for membership is defective in any manner, the directors may revoke their acceptance of the applicant for membership.
- f) Agreeing to NSCA Foundation's terms and conditions, NSCA Foundation are entitled to publish your name (as stated on your membership application) and details on the NSCA website.

### Notification by Members

- a) Each member must promptly notify the Membership Team in writing of any change to their qualification to be a member of the NSCA Foundation. NSCA foundation is not responsible for any mail or information sent to incorrect details, if not notified of such changes.
- b) Each member must promptly notify the Membership Team in writing of any change to the person nominated.

### Membership Payment

- a) Membership is to be made in full at the time of joining.
- b) Member renewals must be paid in full on the renewal date or membership will cease. The member ceases to be entitled to any of the rights or privileges of membership but these may be reinstated on payment of all arrears. Re-joining fees may be applied.

### Cancellation and/or Downgrading of Membership

Membership fees will not be refunded except under the following circumstances:

- i) Where an application for membership is denied by the NSCA Foundation; or
- ii) Where exceptional circumstances prevent a member from continuing their membership (written applications will be assessed on a case by case basis and to be considered a Refund Request form must be completed). Refunds will forfeit three months membership.

Members wishing to downgrade levels will forfeit three months membership fees and be issued with a credit note for the remaining balance.

### Use of Member Logos

All members must adhere to the members logo guidelines.

### Cessation of Membership

NSCA Foundation directors have the right to refuse membership on the following terms.

- a) A member who is an individual ceases to be a member:
  - i. On the death or bankruptcy of the member; or
  - ii. If the member is expelled under the 'Disciplining Members' rule.
- b) A member who is a corporate ceases to be a member:
  - i. If it is wound up or is otherwise dissolved or deregistered; or
  - ii. If it is expelled under the 'Disciplining Members' rule.

### Disciplining Members

If any member:

- i. Wilfully refuses or neglects to comply with the provisions of the constitution; or
- ii. Is guilty of any conduct which, in the opinion of the directors, is unbecoming of a member or prejudicial to the interest of the NSCA Foundation;

The directors may resolve to censure, fine, suspend or expel the member from the NSCA Foundation and, in the case of expulsion, to remove the member's name from the register of members.

**Effect of Cessation of Membership** If any member ceases to be a member under this constitution, the member remains liable to pay the NSCA Foundation for any money which, at the time of the member ceasing to be a member, the member owes to the NSCA Foundation on any account and for any sum not exceeding \$50 for which the member is liable under rule 18 of this constitution.

### Guarantee

Every existing member of the NSCA Foundation agrees to contribute an amount not exceeding \$50.00 to the property of the NSCA in the event of its being wound up, or within 1 year after the membership ceases, if required for payment:

- i. Of the debts and liabilities of the NSCA Foundation (contracted before the member ceases to be a member);
- ii. Of the costs, charges and expenses of winding up; and
- iii. For the adjustment of the rights of the contributories among themselves.

### Privacy

The NSCA Foundation is bound by privacy legislation and the National Privacy Principles. The personal information disclosed by you will be used for the purposes of identifying you and confirming your participation. If applicable, financial information disclosed by you will be used only for the purposes of affecting the transaction to which it relates. The NSCA Foundation undertakes to ensure that personal information is held in a secure environment and is protected from misuse, loss, unauthorised access, modification or disclosure. The NSCA Foundation does not permit third parties to access and/or use information about you other than to perform the service that the NSCA Foundation has contracted with them to provide, or as required by law. All suppliers, agents and third party companies are required to agree to protect your information in the same way we do. NSCA Foundation will, upon your request and subject to applicable privacy laws, provide you with access to your personal information held by us.

### Marketing

New members will be automatically subscribed to the NSCA fortnightly Safe-T-Bulletin an electronic WHS newsletter. Members can unsubscribe at any time by clicking on the unsubscribe button. Members will also be emailed latest member offers and news from time to time.